

Volunteer Form

Circle the areas where you'd like to help.

House Manager: We need someone who is familiar with the PAC to organize the ushers, prepare door coverage and hand stamps for reentry.

House Manager

Usher: We will need 6-8 people each night to collect tickets, hand out programs, and watch doors during the show and during intermission.

Usher Friday night

Usher Saturday night

Tickets: We need someone who will sell tickets during the week at school. We will also need 2 person to help sell tickets on Friday night if it gets busy and 2 people to sell tickets on Saturday night. We also need someone to process ticket orders at the SMHS Drama online ticket site.

Sell at SMHS

Process online orders

Tickets Friday night

Tickets Saturday night

Snack Bar Manager: We someone to organize all Snack Bar activities.

Organize Snack Bar

Work the Snack Bar: We will need 4 people each performance to set up/sell/clean up at the snack bar.

Snack Bar Friday night

Snack Bar Saturday night

Refreshments: We will need LOTS of refreshments for those nights. If you'd like to have someone contact you about bringing snacks or water/soda, let us know.

Bring Snacks

Bring Water/Soda

Backstage Supervision: We need someone to organize the backstage volunteers. We will need 4 people each night to help with traffic control backstage and keep doors secure as well as help with emergencies downstairs in the dressing rooms. (There will be 170 kids down there!) We need Moms only downstairs and Dads or Moms in the wings.

Organize the Backstage help

Downstairs Friday

Downstairs Saturday

Wings/Doors Friday

Wings/Doors Saturday

Flowers: One or two people to get the flowers, prep the flowers, and organize the selling of flowers. We also need help selling flowers before and after the show.

Organize flowers

Sell flowers Friday Sell flowers Saturday

Lobby Photos: We need 1 or 2 people to prep the photos (add a black background) and put them up in the lobby before the first performance and take them down during Act 2 of the last performance.

Prep and put up photos

Publicity: We need someone to contact newspapers and “get the word out” in any way possible. Also, if you have any “inside info” or contacts please let us know.

Publicity

Thanks for your help!

Parent Name:

Student Name:

Parent’s best phone contact number:

Parent’s email address:

Please return this page to school as soon as possible. Thanks again!